

Plattsburgh UUP Executive Board  
Meeting Agenda  
Wed. Aug. 28, 2024

1. Introduce our new EAP Coordinator Heather Bennett
2. Votes on Budget items
  - a. Shared cost of North Country Retreat \$ ( $\frac{1}{3}$  of cost, guessing less than \$1,000)
  - b. Membership meeting lunch - estimated: \$1,200.00
  - c. Budget for Breakfast Bites: ?  
Need helpers with these events.
  - d. Resolution: Executive Board gives approval for the treasurer to pay routine, usual expenses for the 2024-25 fiscal year.
3. Treasurer's Report.
  - a. As of August 19th, 2024, we have \$11,045.93 in our UUP checking account
  - b. Recent significant expenditures include:
    - i. Spring mixer 5/15/2024 (1125.97),
    - ii. Organizing Academy Training workshop (\$98.94)
    - iii. Annual phone bill 6/18/24 (\$427.46)
  - c. Our Good & Welfare fund is currently at \$2,209.11, including \$235 raised at the Spring mixer in May.
4. Agenda for Membership Meeting on Friday Sept. 13th  
Branch Campus Thursday Sept. 26th? (on way to DA)
  - a.
5. Chapter Schedule for the Fall semester
  - a. 2nd Tuesdays at 2 webinars
  - b. Fall 2024 Breakfast Bites - 1st Thursdays 8am-9:30am, fac lounge
  - c. Battle of Plattsburgh Cannonball Run (Sept. 14)?
  - d. UUP Legislative Town Halls (Zooms):
    - i. Thu Oct 10, 2024 12pm – 1pm
    - ii. Wed Oct 16, 2024 6pm – 7pm
  - e. Requests for social/mixer

6. Email to Professionals - HR and Performance review calendars and 30 days for optional review

"About a week ago you all received an email from HRS with links to the 2024-2025 Performance Review memo and calendar.

Typically, both the campus president's and the UUP chapter president's names appear on the memo. This year you may notice that only the campus president's name appears. In the UUP contract a change was made in the optional review step giving the campus president 30 days to respond to the Committee on Professional Evolution's report (previously it was 10 days). The current calendars do not reflect this change in timing. You may note that the VP level review has 2 rows in the calendars, but the same dates are used for both.

We have requested that HRS address this issue, but they have not done so, and went forward with releasing the memo and calendars without the chapter's approval.

We are asserting that the review once in the appeal process should not continue as usual until the appeal has been resolved.

The Committee on Professional Evaluation is an essential step in our Professional review process, and we will continue to advocate that the process is fully honored and accounted for in the local procedures."

7. Committee for 'house keeping' clean up of Academic Performance Review document
  - a. Michelle, Shawna, Dan, Sandra, Gerianne,
  - b. Add a contingent member?
8. Committee for 'house keeping' clean up of Professional Performance Review document
  - a. Had a committee 2 years ago: Michelle, Matt, Gerianne, Regan, Virginia, Walter, Michelle (branch campus)
9. Security and public access to campus buildings (Gerianne)

10. Agenda for Sept Labor-Management meeting

*Note: need a note taker for these meetings, Wanda not available.*

- a. Annual check on president's designee and status of anyone working on-call or re-call.
- b. Status of CVPH contract for Speech-Language Pathologists
- c. Plans for campus DSI. UUP Contract Article 20.6:

"Effective July 1, 2024, there shall be available an amount equal to one-half percent of the total of the basic annual salaries on June 30, 2024, for distribution by the State University Trustees in their discretion to employees who are incumbents on June 30, 2024, and at the time of payment. The distribution shall be added to incumbents' basic annual salary and shall occur not later than December 31, 2024, and shall be retroactive to (1) July 1, 2024, or (2) September 1, 2024, as appropriate to professional obligation."
- d. Search Waivers for UUP Positions.

Timing of searches, particularly in summer when most are off contract.  
Need to plan ahead better.  
Concerns that relying on waivers is an abuse of Temp positions by delaying the

hiring of Term positions from the start.

Academic search waiver requests should include notifying contingent employees already in the department that may be eligible.

Any data on how many Waiver hires end up getting the Term position?

Waivers:

2024 - Theatre, EOP, Math, Hockey, Admissions, Softball, MISA,

2023 - Art, Criminal Justice, Social Work, Nursing, Teacher Education, MISA, Global Education Office,

- e. The addition of St Rose Social Work faculty at the branch.  
Is SUNY picking up their salaries, does this represent a permanent expansion in Social Work at the branch?
- f. Is the [Criteria for Course Release document](#) still in effect?
- g. Request that the bargaining unit be included in the list of new hires that are sent out.
- h. Starbuck's employees, who is their employer and are they unionized?