**Emergency Exec Board Meeting** 

April 23, 2018

12:30 p.m. UUP Office, Hawkins Hall

Attending: Kim Hartshorn, Gerianne Wright Downs, Michelle Toth, Cathy Eldridge, Wendy Gordon, Ray Guydosh, Karen Volkman, Richard Aberle (late)

1. Discussion of "Identifying Leaders Training Session: Come Train with Us! Regional training to ID leaders and promote 1-1 conversations. Michelle questioned the purpose of the flier and the training. Kim said he would look into the purpose of the flier and training.

## 2. UUP Release Time for Kim Hartshorn

Discussion: Office hours question: Michelle: Who will hold the office hours? Kim: As many on exec board as can. VPs definitely; but would open it to as many as who would be able.

Discussion ensued on office hours and how they would work. Kim would have two hours twice a week and suggested the rest of PUUP exec board would also log in for hours in the PUUP office. Plans to work out a system to log in notes on member visits, etc., via Google docs.

Also discussed the newsletter. Kim's plan is to make it easier for the newsletter editor, and having a drop box would make that easier, where stories, minutes, news from state UUP could be uploaded and then downloaded into the newsletter template.

Ray Guydosh moved, seconded by Wendy Gordon, to approve the president, Kim Hartshorn's, application, annual report and request for leave time. The PUUP exec board agreed to cover 10 percent of release-time costs.

Carried unanimously.

Adjourned 1:13 p.m.

Submitted by Gerianne Wright Downs, chapter secretary