

UUP Large Executive Board Meeting

November 19, 2014 at Noon to 1:30 p.m.

Attending: David Curry, Rob Kever, Peter Conrad, Richard Aberle, Pam Munson, Catherine Kaleita, Wendy Gordon, Adrienne Wells, Susan Millett, Gina Doty, Kim Hartshorn, Ben Wright, Karen Volkman, Gerianne Wright, George Still

1. **PUUP Nominations and Elections:** Karen handed out to everyone the 2015 Chapter, Retiree, and Affiliate Convention election calendar” document with dates of when things are due. Pay particular attention to the instructions, mail tracking involved. Deadlines are adhered to in a strict manner.
 - All the chapter officer positions (President, VP Academics, VP Professionals, Treasurer and Secretary) are involved in this election. Also we have professional and academic delegate seats to fill along with alternates for each too. So if you are interested to get more involved or learn more, please reach out to Karen or any of the executive board members to learn more. We have chapter bylaws and officers can run no more than three, two year term periods in their current position.
 - At the last DA (Delegate Assembly) there was only one professional delegate. We’re entitled to 3 professional delegates. Academics were fully represented. Kim Hartshorn stated personal time is not required to be charged. Dave Curry commented that previously the DA’s were held on a Friday-Saturday, whereas this time in January they will be held in Albany on a Sunday-Monday (due to political people being in their offices on the Tuesday for the lobbying effort).
 - Meetings & committee activity is typically held on Fridays. Whenever there are elections going on they occur on Saturday mornings. Overnight expenses and mileage is paid for by the union. Reservations are two people per room, unless you choose to pay the difference in cost (exception given to people having to bring dependents - would not have to pay difference).
 - You can attend as an observer if you want to see how the DA works. Contact Karen Volkman and/or Sue Bechard for details.
 - Meeting dates: January 25 - 26 and April 17 - 18, 2015 Refer to UUPInfo.org for more information
 - David Curry spoke about the NYSUT (New York State United Teachers) and AFT (American Federation of Teachers) affiliates and how you can become a delegate on these also. In the recent past the meetings were in San Diego or Washington DC and you would see the broader view of unionism in higher education. Your expenses are paid for as a delegate. Talk with David for more details to consider running for a delegate seat. We really need some UUP members involved in this.
2. **Newsletter Preparation:** Catherine Kaleita is our UUP chapter newsletter editor and December 3, Wednesday is the deadline to submit articles to her. You can write on union issues, politics, just about anything. We would like to see more articles submitted so please contact Catherine. She is working to have 2-3 issues a semester.

3. **Holiday Mixer Update:** Wendy Gordon has been working with a new location for our December mixer at the “Plattsburgh Brew Pub” connected to the Comfort Inn. We have budgeted \$1500 for this event. We will use the space behind the bar area for our group to gather. Tokens will be \$3 each or two for \$5. We will take half the proceeds and donate it to the Interfaith Food Shelf on Beekman Street. Adrienne Wells and Gerianne Wright volunteered to take any food donated at this event to this location. Karen will discuss a pressing union matter to the membership.
4. **Update from L/M regarding the suspicious Package:** Many things were learned about the suspicious package due to other agencies outside the campus were involved in this situation which complicated communication. President Ettling at our last Labor Management meeting apologized for how things happened where partial buildings were evacuated and some and not all classes in the area were cancelled. It was confusing.
5. **Sick leave time sheet (SUNY Time and Attendance) reporting for 10 month Academics (full time and part time):** This topic was discussed at the recent November Labor Management meeting and is now on the radar at SUNY. Soon there should be clarification on this. One scenario is part time employees do not earn a full day, but if they are absent for using sick time, they were not taking it correctly and using more than they should on the documentation. There is also confusion for some full-time academics in this area of using sick time accruals correctly. More information is forthcoming soon.
6. **Concerns/comments/trends regarding early returns on registration results; low enrollment issues for 2015:** Kim Hartshorn: Fewer courses assigned to adjuncts going into the Spring registration. Asked if anyone had received any complaints. Questions have been posed as to whether some courses are to be canceled due to low enrollment numbers. Associate Dean, Ed Miller, asking why these courses have “low enrollment” ie Class with 25 seats had only 4 enrolled students. As some low enrollment courses are eliminated, some adjuncts are being terminated/not re-hired. CP3 = contracts for part-time academics Information and request for information was not sent as a formal memo. For the time being, it is a fact seeking exercise to identify how to proceed. Three Department Chairs are present to give their perspective on what are currently being questioned and the low enrollment issues.

If you hear of this occurring in your area, please let Karen know or anyone on the executive board.

7. **Concerns regarding online teaching in Open SUNY:** Discussion on Open SUNY, class size, instruction done not by PSU faculty, cross-registration ... right now does not appear to be a problem however it is felt that it may become a problem in the future with campuses “fighting” other campuses for students.
8. **Professional Update/Leadership Academy Update:** George Still discussed the Joint Labor Management approval for grant funds for our campus for 2014-2016. Trained facilitators (using professionals and academics from our campus) will teach specific

courses to help UUP supervisors in their roles as supervisors. There is a process to become a facilitator/trainer and there is a \$500 stipend paid for this service. Please contact George for more details. So far almost half the trainers have submitted their application to conduct this work and George needs more volunteers for this to be successful.

- The Professional Evaluation process training for UUP professional employees and supervisors for professionals was conducted November 18th in two different rooms at the same time and well attended. George and Sue Welch did the workshop for supervisors and Gina Doty, Kathy Briggs and Bethanne DelGaudio conducted the workshop for professional employees.

9. **Academic Updates:** Richard Aberle and seven other contingent members met last week with President Ettling on the “Contingents Committee” concerns. Richard has contacted all 195 adjuncts.

The meeting adjourned at 1:40 p.m. The 2015 spring semester meeting has not been scheduled yet.

Meeting notes taken by Gina Doty, Chapter Secretary

Edits welcome