

L/M Meeting
1/30/06

Present: Steven Poskanzer, David LaVallee, Michelle Halstead, Glenn McNitt, Susan Bloom-Jones, Peter Brown, Marda Reid, Shelley Wright, Cathy Beard and Phyllis Sturm

Called to order 3:38pm

I. A/C in Humanities: The State Construction fund will contact an architect for the project to add a/c to the Humanities building. The design decision was between the two pipe and four pipe units. The four-pipe system adds a heating system and more maintenance problems therefore we will use the two-pipe system. This is a very quiet system with the only sound being running water.

The fans in the newly renovated van deer Berg Hall are extremely noisy. Our hope is with faculty and students involved during the Humanities' installation to monitor the noise level any noise issues can be addressed immediately.

II. Johanna D'Aleo is not here to address this question

III. The training of professionals for promotion and permanent appointment processes is done in cooperation with HR. Are these in the planning stage? Jones and Beard have spoken. Sexual harassment awareness training is being planned for first time supervisors. These sessions will be held after HR is fully staffed hopefully sometime in June. One of the new hires has presented sexual harassment seminars. In preparation of their review for tenure, people who are in year five or six of their careers will be the first to be trained. The seriousness of the issue demands emphasis on attendance by the supervisors as well as the employees.

Is the **mentorship program** planned for the campus by administration for professionals or academics? The administration sees this as a way to foster their own scholars. They would like to run this program jointly with UUP. Perhaps there are some union funds available. A sub-committee should be formed to spear head the mentorship and leadership training. There are 25-30 internal NTP promotions annually. There are so many layers to the mentorship program, including acclimating to the environment, learning the requirements for success. Mentors should not be from your own department to avoid conflict of interest. Jones mentioned she has a copy of a handbook on mentorship's by a retired Professor Boyce of Stony Brook.

IV. Marybeth is verifying the dates **part-time faculty contracts** are being offered. It was agreed it should be the mid-point of the prior semester. One administrative assistant was out for a month with no one filling in. If everything is done in a timely manner new faculty does not receive their first paycheck until 5 weeks into the semester.

The contract paperwork goes to four different offices for approval. It is within ten days on average before payroll can get this into the system. A listserv reminder to deans of the deadlines for contract signings will assure immediate attention. The problems are in the department and not in the administration building. People in Foreign Languages did not find out until a few days before classes began they were going to be working. The administration was within 40 in their estimate for spring enrollees and still 140 classes were cancelled. For the fall, it is the administration's intention to not repeat this scenario. Notifications of cancellations of courses to students need to be done via email or my.newpaltz versus individual telephone calls. **BANNER will help because we can rollover the schedule from the prior year, which is on the wish list.** (This is how the system always worked until it went on the web and the users canceled the practice.) It will help if the administration gets a better handle on the courses they can actually run in March instead of waiting until a busy period later in the semester. There is now a box for the R&R office to store the course enrollment daily reports so they can compare the enrollment from the early registration and at the start of the semester.

It would be better to run 10 sections and fill them instead of having 23 sections under enrolled. Letters from HR should be going to part-time faculty in October for spring and March for the fall. HR will wait for direction from the provost before sending any letters.

V. The President has no definite information on **the budget**. There does not appear to be any big tuition increases planned. A \$100-150 increase is not impossible. NYPIRG is selling out public education and working on the protection of TAP. The local NYPIRG local people, who Poskanzer speaks to annually, are new. Most are private college graduates and do not protect the public's interests. If the new formulae give New Paltz a much larger portion of the funding, it is assumed we will only receive ¼ of the money the first year. \$29k in fuel costs of last year was put into our base and another \$40 million in case of increased expenses this year. If there is an opening for big-ticket items, we will mention the Old Main renovations. If only a small dollar item is available the need for active shelving for the library will be mentioned.

VI. Appendix A24 has been followed by the Administration, which states there shall be no derogatory comments about the administration made using any campus resources. The administration feels the Bullhorn contained critical comments. This is in violation of the statewide agreement. UUP plans to move the **website and Bullhorn** off the campus website. We wish to continue using state resources for our **three email lists**. The website will be moved by the end of March to a UUP hosting site.

Adjourned 4:30pm
Respectfully submitted,
Phyllis Sturm