

**UNITED UNIVERSITY PROFESSIONS
LABOR MANAGEMENT MEETING
WEDNESDAY, APRIL 24, 2013
ROOM 228 SEYMOUR
NOON**

AGENDA

1. During the past couple of years the College has been involved in the challenging initiative of revising faculty departments Appointment, Promotion and Tenure (APT) documents. One of the concerns voiced by many of the faculty members is the amount of involvement those faculty members have and/or will have in the development of the finished product. It has been termed by many as being presented as a bottom up process but in reality has been a top down process. Please share with us any information concerning the status of this effort and its process as it relates to the aforementioned feedback.

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NOTES

- b. APT Documents – A. Huot stated that the reason the documents were being revised is for clarity and equity across departments and the schools of the college. She reported that there is a high degree of inequity and the guidelines are less than clear. Administration was not involved in the first phase, it was all employee feedback. Nothing is mandated for inclusion in the documents. These documents went to a committee, then to all sitting Deans and Chairpersons and will then go to Provost for review and finally to the President for his approval. A. Huot also reported that the department defines rank for DSI, the promotion to the rank of professor and the components of the teaching portfolio. These documents should be clear for young faculty. The drafts are due at the end of April/early May. G. Owens asked that if the employees/department feel that it is communicated that certain parts of the document are mandated can they bring the issue to the Chair, Dean or Provost. A. Huot responded yes. J. Halstead commented that there will be continuity with the interim Provost if the process is not finish during A. Huot's tenure. A. Huot stated that the college is currently adhering to the standing APT document as defined in the Roles and Reward guidelines.